

MINUTES
FELSENTHAL CITY COUNCIL
2-12-19
4/30 P.M.
TOWN HALL

A quorum being established, Mayor Newbury called the meeting to order. At roll call the following members were present: Mr. Holland, Ms. Jones and Ms. Linder. Mr. Clawson and Mr. Newbury were not present.

Ms. Jones moved and it was seconded by Mr. Holland, to accept the minutes for the previous meeting (1-8-2019). The roll call vote was unanimous. The motion passed.

Old Business

Mayor Newbury updated the Council on progress concerning the fraudulent check that was cashed against our Water Fund. She said that the Town has been reimbursed, but that we are working with Simmons Bank to sign up for Positive Pay, an automated fraud detection tool recommended by the Arkansas Municipal League. She stated that this program would offer another layer of security. A monthly payment of \$20.00 will cover up to 60 checks per month, which will cover the four existing accounts--General, Sewer, Street, and Water. She also told the Council that the bank needed a set of minutes to mail in with the application for this program, requiring a vote from the council. She explained the process to the council. The Town Council must authorize a Master Agreement with the Treasury Management Division of Simmons Bank. The Town must also authorize the Positive Pay program as part of this master agreement, with an Addendum to name the persons approved to use this program.

Ms. Linder moved, and it was seconded by Ms. Jones, to authorize the appropriate paperwork and names of the authorized users of this program. The motion was to authorize the Town to enter a Master Agreement and the Positive Pay Service under the agreement. The Bookkeeper and Mayor, on behalf of the town of Felsenthal, will complete the Positive Pay Service Agreement with Simmons Bank. This motion would also authorize Mayor Linda Newbury, Bookkeeper Clara S. Gilmore, and Alderman James Q. Holland to submit pay requests per Positive Pay Services Agreement. After some clarification and discussion, the roll call vote was unanimous. The motion passed.

The Mayor discussed possible changes for the siren alert. Currently, a person needs to be on site or in the Town truck to set off the siren. She told the Council that she has gotten a quote from Storm Sirens, Inc. about getting a phone activation, which would require a code, for our siren. The quote was for a one-time payment of \$2,100.00 for the hardware and installation. The Mayor also informed the Council that she had been talking with the Arkansas Rural Community grant Program about a grant to help with the cost of this code activation siren--with a 50/50 match grant.

Resolution #114-19 was presented to the council for approval. This resolution would approve the sum of \$1,050.00 as local match money requirement for the project described. The mayor would be authorized to submit an application of formal request for fund through the Southwest Arkansas Planning

and Development Commission for purpose of securing state grant funds in the amount of \$1,050.00 to aid and assist the town of Felsenthal in execution of the proposed project. The Mayor of Felsenthal will be further authorized to administer the grant funds. Mr. Holland moved , seconded by Ms. Jones, to approve Resolution #114-19. The roll call vote was unanimous. The motion passed.

The Mayor asked that Resolution #110-19 be nullified. It was necessary because the item purchased and added to the inventory erroneously was a part for an item already on the inventory, not a separate item. Ms. Jones moved, and it was seconded by Ms. Linder, to nullify Resolution #110-19. The roll call vote was unanimous. The motion passed.

NEW BUSINESS

Mayor Newbury was happy to announce that Felsenthal's annual Breamfest would be held again this year. Four members of the Breamfest Committee were present at the Council Meeting and updated the Council on their plans for the Breamfest: Richard Thurlkill, President, Craig Ellis, Vice President, Mary Seymore, Secretary/Treasurer and Monica Thurlkill. Mr. Thurlkill stated that they wanted the Breamfest to be like it was in the past with vendors, cake walks, fish fries, music groups, beauty pageant for young children and a rib cook off and other things not listed. He also stated that there would be Reserve police and EMT Services present. He also wanted to get the council's agreement to put a banner across K Avenue. They asked if the employees at town hall would help by pre-registering people for the Bream Tournament. So this year people would be able to preregister at town hall if they bring checks or money orders. Employees at Town all will not handle cash entries. The Committee also stated that they need volunteers. They have set up a Facebook page and a website.

The Mayor told the Council about information of interest for the Council Members in the *City and Town* Magazine such as how to pass Budgets in Mayor/Council municipalities and also information about first council meetings.

The Mayor also included a notice that Census 2020 was looking for people to hire to do census work. Anyone interested can come by the office for more information.

Resolution #113-19 was presented. This resolution would be an adjustment to modify the approved 2019 budget to include additional monies for new truck tires. Sewer Fund budget item 526 did not include enough money to cover this purchase. We would add an additional \$400.00 to the Sewer Fund budget Item 526. It would also add \$400.00 to the General Fund budget Item 526 from the General Fund reserves. This would cover the cost of tires for the truck. Ms. Jones moved, and it was seconded by Ms. Linder, to approve additional monies for 4 (four) tires. The roll call vote was unanimous. The motion passed.

The End of Year Financial Statements for 2018 will be placed at town hall on the bulletin board, Tom's and Tom's two and at the Post Office, as per state requirements.

Mayor Newbury informed the Council that Mr. Savage has contacted us about our yearly audit. He will receive Water and Sewer Fund records after March 1st.

The financial reports for January 2019 were presented and examined by the Council. Mr. Holland moved and it was seconded by Ms. Jones, to accept the financial reports as written. The roll call vote

was unanimous. The motion passed.

Ms. Jones moved to adjourn the meeting, and the motion was seconded by Ms. Linder. The roll call vote was unanimous. The motion passed.

Mayor

Recorder/Treasurer